APPLICATION FOR DEVELOPMENT VARIANCE PERMIT

RDNO File No. _____ attached to and forming part of *Greater Vernon Water Subdivision and Development Servicing Application Procedures and Administrative Fees Bylaw No. 2658, 2015*

FOR OFFICE USE ONLY:

Application fee: $1,400.00   DATE: _____

Received by: _____

Receipt no.:   _____

Preliminary review by: _____

I/We hereby make application under the provisions of Part 26, Division 11, of the Local Government Act for a Development Variance Permit.

To permit the proposed development as described in the attached form upon (legal description of property):

_____

_____

_____

Located at (street address or general location):

_____

PERMIT INFORMATION FORM

The information requested in this form is required to expedite the application and assist the staff in preparing a recommendation.

The form is to be completed in full and submitted with all requested information, Development Variance Permit Application, Application Fee, and Title Search or Certificate of Indefeasible Title for the subject property.

Once the application has been submitted and the Application Fee paid, the application will be valid for two (2) years.

Regional District of North Okanagan   Phone: 250.550.3700
9848 Aberdeen Road   Fax: 250.550.3701
Coldstream, BC   V1B 2K9   Web: www.rdno.ca
                                                    E-mail: utilities@rdno.ca

1. **Applicant and Registered Owner(s)**

Applicant's Name(s): _____

Address: _____

_____

Phone No. (h): _____ Phone No. (w): _____

Fax No.: _____ Email: _____

Registered Owner's Name(s): _____

Address: _____

_____

Phone No. (h): _____ Phone No. (w): _____

Fax No.: _____ Email: _____

Registered Owner's Name(s): _____

Address: _____

_____

Phone No. (h): _____ Phone No. (w): _____

Fax No.: _____ Email: _____

A copy of a Title Search, or a copy of a Certificate of Indefeasible Title, dated no more than thirty (30) days prior to submission of the application, must accompany the application as a proof of ownership.

Agent Authorization (if applicable) must accompany this application form.

2. **Subject Property and Development**

a. Size of property (area, number of parcels): _____

b. Present Zoning: _____

c. Description of Existing Use/Development (use a separate sheet if necessary):

_____

_____

d. Full Description of the Proposed Use/Development (use separate sheet if necessary):

_____

_____

_____

e. Proposed Variation and/or Supplementation to Existing Greater Vernon Subdivision and Development Servicing Bylaw (use separate sheet if necessary) and indicate the Section of Bylaw proposed to be varied:

_____

_____

_____

_____

_____

_____

3. Reasons in Support of Application

Reasons and comments in support of the application (use separate sheet if necessary):

_____

_____

_____

_____

_____   _____
            Applicant's Signature   Date

4. Personal information you provide on this form is collected under the authority of the Local Government Act, and the Greater Vernon Water Subdivision and Development Servicing Application and Procedures and Administrative Fees Bylaw and will only be used for the purposes of evaluating this development application. Please note that your response will be treated as public information. Questions regarding the collection of your personal information may be referred to the FOI Head, 9848 Aberdeen Road, Coldstream, BC (250) 550.3700.

5. Required documents to accompany application form

At the time of providing the Development Variance Permit Application form to the applicant, the Regional District of North Okanagan Engineering Department shall indicate which of the following attachments are required or not required for this application. The Engineering Department may also require additional information.

a. A copy of a Title Search, or a copy of a Certificate of Indefeasible Title, dated no more than thirty (30) days prior to submission of the application. **REQUIRED**: Yes ☐

b. A dimensioned Sketch Plan showing the parcel(s) or part of the parcel(s) to be developed and the location of existing buildings, structures, underground utilities, and uses.
REQUIRED: Yes ☐ No ☐

c. A dimensioned Site Development Plan showing the proposed use, buildings and structures, highway access, water servicing, etc. **REQUIRED:** Yes ☐ No ☐

d. A Contour Map (Plan), if warranted by the topographic condition of the subject site.
REQUIRED: Yes ☐ No ☐

e. A dimensioned Sketch Plan of the proposed subdivision, where subdivision (small or large) is contemplated. **REQUIRED:** Yes ☐ No ☐

f. Signed and sealed engineering report and/or drawings: Yes ☐ No ☐

*Yes, details to be provided on separate sheet

FOR OFFICE USE ONLY:			
a. Greater Vernon Water available:		Yes ☐	No ☐
b. Watermain extensions/upgrades required:		Yes ☐	No ☐
c. Does proposed subdivision/development require a Latecomer Process:		Yes ☐	No ☐
d. Does the subdivision/development require a security deposit:		Yes ☐	No ☐
e. Referral to:	- Interior Health Authority	Yes ☐	No ☐
	- Coldstream	Yes ☐	No ☐
	- Vernon	Yes ☐	No ☐
	- Other	Yes ☐	No ☐

Forms duly completed, received:

_____   _____
RDNO Authorized Signatory   Date

This application is made with my full knowledge and consent:

_____   _____
Applicant's Signature   Date

> Where the applicant is **NOT** the REGISTERED OWNER(S), the Application must be signed by the **REGISTERED OWNER(S)**, or his AUTHORIZED AGENT
> (use a separate sheet if necessary)

_____   _____
Registered Owner's Signature   Date

_____   _____
Registered Owner's Signature   Date

_____   _____
Registered Owner's Signature   Date